We will...

inspire you, inform you and motivate you to be the best manager you can be. We will address your mindset, and strengthen beliefs to make you more successful.

We will break down the what management is and provide you with easy to follow best practices to transform your management skills. We will give you the tools to take you to the next level.

We will give you the skills to improve communication, build effective teams and provide you rituals to help you create a system to run your business more effectively and efficiently.

What you learn...



Session 1

What is Management?

Session 2

Management Competencies

Session 3

Managing Daily Lists

Session 4

Managing Weekly Lists

Session 5

Managing Weekly Meetings

Session 6

Managing 1-2-1 Meeting

Session 7

Goals and Measures

Session 8

90 Day Planning

Session 9

Annual Reviews, Personal Development & Discipline

Session 10

Communication & Tools

Session 11

Build Effective Teams through Systems

Session 12

Transition from Manager to Leader

Getting the Mindset...

"Great leaders come from great managers. You have to master the basics to ensure you position your company for greatness. Without critical and practical habits, rituals and processes mastering management is impossible. We give you the tools and resources to soar!"



CEO and Founder **ActionCOACH**







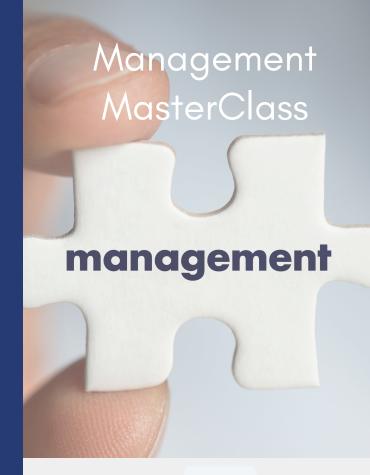
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Management Made Simple

Master the art & science of management in today's marketplace in this 12 sessions training course.